User Appointments

User Appointments:

- NSLS User appointments will remain active until December 31, 2014, or until the end date on your BNL ID Badge, whichever comes first.
- If your guest appointment is with Photon Sciences or another BNL department, you will not be affected by this change, your badge will expire through the normal process.
 - Reminder to have equipment removal completed <u>prior to December 31, 2014</u>.

Near Future NSLS-II Users

- GUP and PUP proposals
- Partner Users
- Collaborators
- Contact the NSLS-II User Registration Desk at <u>nslsuser2@bnl.gov</u> or 631-344-8737 (user).
- If you require access for other reasons, please contact the individuals or BNL department associated with the purpose of your visit.





User Appointments

Extensions Requests

- Submitted extension?
 - If current appointment expires after December 31, 2014 ("EXP DATE" on the BNL ID badge), the request will be processed only if one of the previous conditions apply.

BNL ID Badges: Once your NSLS appointment expires, please return your ID badge as soon as possible. Mail your ID badge to:
Brookhaven National Laboratory
Badging Office, Bldg. 400
20 Brookhaven Avenue

Upton, NY 11973-5000

Access/Proximity Cards Tlds?





User Financial Accounts

Non-Proprietary User Accounts:

- Accounts will remain open through October 2014.
- Accounts will not be closed until outstanding invoices and/or miscellaneous charges are satisfied.
- If your account needs to remain open after October for the purpose of covering costs associated with equipment removal, please let me know no later than October 20, by responding to this email.

Proprietary User Accounts

- Emailed all PIs associated with an active NSLS proprietary user account.
- If you have a proprietary user account with the NSLS, and did not receive an email regarding your account status

Account Status

Contact Mercy Baez, <u>baez@bnl.gov</u>, 631-344-5769, or Claudia Hatton, <u>cah@bnl.gov</u>, 631-344-3467.



